

Vocabulary of Stationery Items

Sl no.	Vocab no	Nomenclature	Unit
1	CO33	Xerox Paper (Photo Copier) 21.0 x 29.7 Cms., 2.34 Kgs	Reams
2	CO33(i)	Xerox Paper (Photo Copier) 21.0 x 29.7 Cms., 2.5 Kgs	Reams
3	CO34	Xerox Paper (Photo Copier) 42.0 x 29.7 Cms., 4.7 Kgs	Reams
4	CO35	Xerox Paper (Photo Copier) 21.5 x 34.5 Cms., 2.8 Kgs	Reams
5	B027	Note Sheet Block Ordinary	Nos
6	BO11TC	Paper Carbon T.W. Black One Side 21 x 29.7 Cms	Reams
7	BO15	Blank Book F'Cap 6 Qrs 21 x 30 cms	Nos
8	BO16	Blank Book F'Cap 5 Qrs 21 x 30 cms	Nos
9	BO17	Blank Book F'Cap 4 Qrs 21 x 30 cms	Nos
10	BO18	Blank Book F'Cap 3 Qrs 21 x 30 cms	Nos
11	BO19	Blank Book F'Cap 2 Qrs 21 x 30 cms	Nos
12	BO20	Blank Book F'Cap 1 Qrs 21 x 30 cms	Nos
13	BO23	Ruled Book F'Cap 4 Qrs 21 x 30 cms	Nos
14	BO24	Ruled Book F'Cap 3 Qrs 21 x 30 cms	Nos
15	BO25	Ruled Book F'Cap 2 Qrs 21 x 30 cms	Nos
16	BO26	Ruled Book F'Cap 1 Qrs 21 x 30 cms	Nos
17	BO28	Note Sheet Block (Azurelaid)	Nos
18	BO30(i)	Envelopes SE-5 (Plain) 105 mm x 230 mm	Nos
19	BO30(v)	Envelopes SE-5 (Pocket Shape) 105 mm x 230 mm	Nos
20	BO30(w)(v)	Envelopes SE-5 Window 105 mm x 230 mm	Nos
21	BO31(i)	Envelopes SE-6 (P) 162 mm x 229 mm	Nos
22	BO33(i)	Envelopes SE-7 (P) 229 mm x 324 mm	Nos
23	BO33A(i)	Envelopes SE-7A Cloth Lined 229 mm x 324 mm Pocket Shape	Nos
24	BO34	Envelopes SE-8 (P) Pocket Shape, 324 mm x 458 mm	Nos
25	BO34(A)	Envelopes SE-8A Cloth Lined Ty-1, 324 mm x 458 mm	Nos
26	BO36	Exercise Book Plain	Nos
27	BO37	Exercise Book Plain Wide/Ruled	Nos
28	BO38	Short Hand Note Book	Per 1000

29	BO39	File Boards	Nos
30	BO40	File Bands	Nos
31	BO42	Scribing Pad (100 Sheets) 22 x 13.5 cms	Nos
32	BO43	Self Stick Pad (100 Sheets) S Pakts	Nos
33	CO36(i)	Blank D.V.D.R	Per 10
34	CO41(i)	Pen Drive Cap 4 GB	Nos
35	CO41(ii)	Pen Drive Cap 8 GB	Nos
36	CO41(iii)	Pen Drive Cap 16 GB	Nos
37	DO01	Pencil Black Lead Ordinary Soft	Nos
38	DO03	Desk Type Ball Point Pen (Clerical)	Per 10
39	DO11	Pins in Packets of 100 gms each	Pkts
	DO12	Scissors	Nos
40	DO13	Synthetic Gum Liquid 150 ml in Plastic Bottle	Nos
41	DO16(ii)	Tags Cotton White 17.5 cms	Per 1000
42	DO17	Waste Paper Basket (Plastic)	Nos
43	DO21	Glue Stick (Synthetic)	Nos
44	DO22(i)	Correcting Pen Roller Tip 5 mm	Nos
45	DO24	Stapler Machine No. 10	Nos
46	DO25	Stapler Machine No. 24	Nos
47	DO26(i)	Stapler Pin for Machine No. 10	Packets
48	DO26(ii)	Stapler Pin for Machine No. 24	Packets
49	DO27	Paper Clip Gem Pattern Plastic coated	Packets
50	DO28(i)	Cello Tape 12mm x 10 Mtrs.	Nos
51	DO28(ii)	Cello Tape 24mm x 20 Mtrs.	Nos
52	DO30	Plastic Folder	Per 100
53	DO31	File Cover made of Pulp Board	Per 1000
54	DO31(A)	File Cover	Per 1000
55	DO33	Pin Box fitted with Magnet	Nos
56	DO34	Highlighter Pen in Assorted Colours	Nos
57	DO35	Gel Pen in Black/Blue	Nos
58	DO37(i)	Punching Machine Docket Single	Nos
59	DO42	Permanent Marker Pen is Assorted Colours	Per Nos
60	DO42(i)	White Board Marker Pen	Nos
61	DO42(ii)	C. D. Marker Pen	Nos
62	DO43	File Channel A4 Size	Nos
63	DO45	Eraser	Nos
64	DO46	Scale Plastic, 12 inch Long	Nos